

Welcome to the

European Association of Zoos and Aquaria Academy: Online

Please follow these steps to create your account.















Continue the S	ign Up process SIGN UP
	Name *
	Email *
Complete this form and click Submit	My Institution MNEMONIC * Lookup your MNEMONIC, Please type your full institution name if you are unsure. Message
	÷.
	Note: the registration process involves manual approval, so there may be a delay of up to one working day before your account is activated. Submit

Once you have submitted this form there is a manual registration approval process which may take up to one working day. After approval you will be contacted with information that will allow you to complete your registration using a coupon code that grants a discounted registration fee for EAZA Members.







Once your registration has been approved you will receive an email link to a page that looks like this. Click the **Register Now** button.









Click "I want to create an account"

-OR-

IF you already have a CollaborNation account (for instance, if you are a member of the San Diego Zoo Global Academy), please click **"I have an account"**, enter your email address and password and click **Enter** and you will be taken to the checkout process.

• Enter all the required information

(don't forget to write down your password)

and click "Create new account"

	You are	not logged In.
	I have an account	I want to create an account
Email		
Password		
Forgot Passwor	<u>d?</u>	
		Enter

Last Name *		
E-mail address *		
A valid e-mail address. All e-mails from	the system will be sent to this address. Th	e e-mail address is not made public and wi
only be used if you wish to receive a ne	ew password or wish to receive certain new	s or notifications by e-mail.
Confirm e-mail address *		
Please to type your a mail address to a	anfirm it is accurate	
Deceword *	unini it is accurate.	
Passworu	Password strength:	Weak
Confirm password *		
To make your password stronger		
Make it at least 6 characters		
Add lowercase letters Add uppercase letters		
Add numbers Add punctuation		
Please provide a password for your new	account that you will use to log in to the	site. Please type the same password into bo
fields. Passwords on this site are require	ed to be at least 5 characters in length and	d are case sensitive.
between. These challenges are	case insensitive and will be two images to the two images and the two images and the two images and the two images are the two images and the two images are the two	what you see and put a single space ages with text. Please hit the refresh
button below if unclear.		-
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EAZA members please add the coupon code you have been given to receive the discounted membership fee.

Click the boxes to agree to the Terms and Conditions.



Select your payment method and click the Continue button to complete the payment process.

Item		Price	
📋 EAZA Me	mbership	€155.00	
	Subtotal:	€155.00	
	Total:	€155.00	
Discount Coupe Coupon code Apply to order	in		
Terms And Co These Terms tutorials, intera provided by Cy September 10	nditions and Conditio active forums pherWorx, Ir , 2009.	ons govern yo s, photograph nc., doing bus	ur use of internet-based learning services and products, including all courses, workshops, labs, s, audio and video recordings, graphics and information associated therewith ("Content") to be iness as CypherWorx, and its affiliates (collectively "CypherWorx") and by third party licensors.
CypherWorx. Acceptance. Y	our use of the nt in a class, iteractive foru s. CypherWorx r	e Content is o workshop or ums, or your p reserves the r	conditioned upon your acceptance of these Terms and Conditions. Your use of the Content, including lab provided by CypherWorx, your download of a tutorial from CypherWorx, your participation in urchase or use of CypherWorx's products, shall constitute your binding acceptance of these Terms ight, in its discretion, to change all or any part of these Terms and Conditions at any time. Such upon the publication of such modified Terms and Conditions Your continued use of the Content

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I acknowledge that I am signing up for a recurring payment and that my payment will be charged automatically if I do not cancel my membership.

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you and CypherWorx, which will be interpreted in a manner consistent with these Terms and Conditions.



I agree to the Terms and Conditions of Service *





Congratulations on joining the **European Association of Zoos and Aquaria Academy: Online**!

You will be receiving an email confirming your registration.





Click "Enter" to go in to the EAZA Academy: Online site







System Requirements

Please visit our system requirements page to make sure your system is up-to-date: https://collabornation.net/system-requirements









Support Hub Information

Please join our support hub at <u>http://support.cypherworx.com/support/home</u>

	RX. Support Hub	Login Sign up
Home Solutions Fo	orums	
How can we help	you today?	+ New support ticket
Enter your search term here	e St	EARCH 888-685-4440
Knowledge base		Community forums Showing recent updates
Knowledge base General	Getting Started (0)	Community forums Showing recent updates Start a new topic
Knowledge base General FAQ (3) Pop Up Blocker message wh	Getting Started (0)	Community forums Showing recent updates Start a new topic CypherWorx Forums Announcements (2)
Knowledge base General FAQ (3) Pop Up Blocker message wh System requirements for loar What version of the browser	Getting Started (0) ten downloading ding courses am I running?	Community forums Showing recent updates Start a new topic CypherWorx Forums Main Announcements (2) Users Group Meeting - 01/21/14 Posted by Debbie DiBacco, 30 days ago
Knowledge base General FAQ (3) Pop Up Blocker message wh System requirements for load What version of the browser Private Sites Best Practice	Getting Started (0) en downloading ding courses am I running?	Community forums Showing recent updates Start a new topic CypherWorx Forums Image: Complexity of the start and the







How to change your password

	ine					SETAS	DEFAULT	SELECT A NATION	Ţ	
My Home	Members	Organisation	Groups	Resources	Events	Community Surveys	My Course	s		



Click on Edit Account Details from the menu at the left edge of your screen while on the My Courses page and you will be taken to a form for changing your password.

Editing Account Details For: User, Test

First Name* Test

	Las	st Name * ser		
	Cur	rent password		-
	Ente	er your current password to change the E	-mail address or Password. <u>Request r</u>	new password.
	E-m	nail address *		
	tu	ser@example.com		
	A va pass	alid e-mail address. All e-mails from the sword or wish to receive certain news or r	system will be sent to this address. Th notifications by e-mail.	e e-mail address is not made public and will only be used if you wish to receive a new
	Pas	ssword	Password strength:	
	Cor	nfirm password		
Complete the information and click				
Course at the hettern of the former	To c	hange the current user password, enter t	he new password in both fields.	
Save at the bottom of the form.	s	ave		

Then click the small white X at the bottom right corner of your screen to return to the My Courses/My Catalog page.







If you are a member of more than one CollaborNation site:



Click the down arrow in the **Select a Nation** box at the top right of the page.

From the drop down list that will appear, select the nation (site) that you want.

You can change your default nation any time by clicking **Set as Default** when you are in the desired nation.

How to contact Support:

You can contact customer support by submitting your question in the support hub: <u>http://support.cypherworx.com/support/home</u>. Customer support is online between the hours of 9:00 and 17:00 Eastern Standard Time, USA. We endeavour to respond to your question within the same working day. Inquiries made outside of these hours may take a little longer to be replied to.







Using the Course Catalog

To view courses in the catalog, click on the **My Catalog** bar.

Search for a topic or browse by category to find a course that interests you.



Welcome to your CollaborNation [®] My Courses page!	
─ My Courses	
To add a course to your my Courses bar follow these steps: View the course categories to find a course title that interests you. Click Learn More next to the course. Click the green Add to My Courses button. Confirm by clicking Yes. The course will be added to My Courses. Click the My Courses bar. Your course will appear there. Click Take Courses are course will appear there. Click Take Courses are course will appear there. Search Catalog Search	urse to view the course.
2012 Labor Law Round Up	FREE Sort by Parn More Alphabetically (A to Z)
A Primer On Construction Fall Protection (PS)	FREE Browse by Category
A Primer on Field Ergonomics (PS)	All Agricultural Safety (PS) Animal Care Training (PS)
Abrasive Wheels Grinder Safety (Gory) (PS)	FREE Automotive / Driver Safety (PS) earn More Back Injury Prevention (PS) Chemical Safety (PS)







Adding a course to My Courses



Click on the **My Courses** bar and you will see the course has been added.

Click Take Course to begin!







Notes Delete Expand



This is how course listings look, using the Animal Care Training category:

Disaster Preparedness (PS)	FREE Learn More
Elephant Management: The Next Generation (PS)	FREE Learn More
Fundamentals of Animal Learning (PS)	FREE Learn More
Government Regulations and Inspection Readiness (PS)	FREE Learn More
Hand Rearing Avian Neonates	FREE Learn More
Introduction to Nutrition (PS)	FREE Learn More
Managerial Finance and Accounting (PS)	FREE Learn More
Operant Conditioning and Behavior Management (PS)	FREE Learn More
Record Keeping (PS)	FREE Learn More
Working Safely with Dangerous Animals (PS)	FREE Learn More





