

World Association of Zoos and Aquariums **WAZA** | United for Conservation®

Welcome to the WAZA Online Professional Development Center! (WAZA OPDC)

Please follow these steps to create your account.















Welcome to Learning 2.0

The World Association of Zoos and Aquariums Online Professional Development Center Collaborative Learning Environment[®] provides an interactive peer-to-peer learning environment to allow you to communicate, spread ideas, share resources, discuss topics and learn in a safe environment.



Interact with like-minded professionals as you learn together in team-based projects

Organizations can create their own private networks and give their staff access to unique training opportunities LOG IN



Then click the **Register Now** button









Click "I want to create an account"

-OR-

IF you already have a CollaborNation account (for instance, if you are a member of the San Diego Zoo Global Academy), please click **"I have an account"**, enter your email address and password and click **Enter** and you will be taken to the checkout process.

Enter all the required information

(don't forget to write down your password)

and click "Create new account"

	You are not logged in.		
	I have an account	I want to create an account	
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Password			
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Check the Terms and Conditions boxes.

Please enter your payment information to complete your registration.

Congratulations on joining the World Associate of Zoos and Aquariums Online Professional Development Center!

You will be receiving an email confirming your registration.

Click **"Enter"** to go in to the WAZA OPDC









System Requirements

	Requirement	Status	
	Browser	Firefox 22.0	
	JavaScript	Enabled	
	Adobe Flash	11.8.800	
The Collaborative Learning Environment [®] requires a modern well as Mozilla Firefox, but provide the best user experience ir You can download the latest version of Internet Explorer at <u>Mic</u> You can download the latest version of Mozilla Firefox at <u>Mozil</u>	n the latest vers <u>crosoft.com</u> .		
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How to change your password

World Association of Zoos and Aquaritums WAZA I United for Conservation*		SELECT A NATION SET AS DEFAULT sional Development Center -
	WAZA Home Log Out	
		Set Billion



Click on **Edit Account Details** from the menu at the left edge of your screen and you will be taken to a form for changing your password.

Editing Account Details For: User, Test

	First Name * Test
	Last Name * User
	Current password
	Enter your current password to change the E-mail address or Password. <u>Request new password</u> .
	E-mail address *
	tuser@example.com
	A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.
	Password
	Password strength:
	Confirm password
Complete the information and click	
· ·	To change the current user password, enter the new password in both fields.
Save at the bottom of the form.	Save

Then click the small white X at the bottom right corner of your screen to return to the **My Courses/My Catalog** page.







If you are a member of more than one CollaborNation site:



Click the down arrow in the **Select a Nation** box at the top right of the page.

From the drop down list that will appear, select the nation (site) that you want.

You can change your default nation any time by clicking **Set as Default** when you are in the desired nation.

How to contact Support:

Feel free to utilize our customer support line by calling (888) 685-4440 between the hours of 9:00 AM and 5:00 PM Eastern Standard Time. If you have an inquiry outside of our live support hours you can call and leave a message. A customer support representative will return your call during our live support hours. You can also submit your support questions through our contact form <u>here</u>









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Please follow these steps to take courses.





Using the Course Catalog









Adding a course to My Courses



Click on the **My Courses** bar and you will see the course has been added.

Click Take Course to begin!











This is how course listings look, using the Animal Care Training category:

Disaster Preparedness (PS)	FREE Learn More
Elephant Management: The Next Generation (PS)	FREE Learn More
Fundamentals of Animal Learning (PS)	FREE Learn More
Government Regulations and Inspection Readiness (PS)	FREE Learn More
Hand Rearing Avian Neonates	FREE Learn More
Introduction to Nutrition (PS)	FREE Learn More
Managerial Finance and Accounting (PS)	FREE Learn More
Operant Conditioning and Behavior Management (PS)	FREE Learn More
Record Keeping (PS)	FREE Learn More
Working Safely with Dangerous Animals (PS)	FREE Learn More





